



ZONTA
CLUB OF
BUNBURY INC
MEMBER OF ZONTA INTERNATIONAL
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

Funding Application Guidelines & Checklist

Tick the boxes on the following page that apply to your application.

Who can apply?

Applications will be accepted from:

- Not-for-profit organisations and institutions that deliver services that build a better world for women and girls.
- Other applicants who have a proven track record in community support for women and girls.

When to apply

The Zonta Club of Bunbury's 2022 applications for funding are being accepted from the 2nd August. The deadline for 2022 applications Friday 30th September and is stated at the bottom of the 'Application for Funding' Form. The Zonta Club of Bunbury will not retrospectively fund projects or events.

Funding Guidelines

It is important that you read the following funding guidelines to ensure that your application is consistent with these guidelines.

Things we will consider

Requests that will be considered for support include those events, projects and programs that:

1. Will benefit a substantial number of women or girls
2. Demonstrate a high level of self-help and involvement by members of the organisation
3. Have clear objectives and outcomes
4. Have a realistic budget and are cost effective
5. Are aligned with Zonta International's objectives to improve the legal, political, economic, educational, health or professional status of women and girls.
6. Create long-term value for communities in one or more of the above areas.

I have read these conditions and I believe the content of this application supports one or more of these criteria.

Things we will not consider

There are some circumstances where funding requests will be denied. These include requests involving:

- Overdue Acquittals from previous Zonta Club of Bunbury funding
- Individuals seeking support
- Individuals or groups raising money
- Travel and accommodation costs
- Academic studies (Bunbury Zonta has a separate awards and scholarship program)
- Conference registrations or costs
- Religious organisations (for religious purposes)
- Political organisations
- Commercial or advertising requests
- Projects which would normally be the responsibility of Governments
- Requests for recurrent or 'rolling' funding
- Requests to cover general salaries or overheads of the organisation
- Programs or projects that contribute to the financial gain of an individual or a business
- Activities that are hazardous or dangerous
- Activities that conflict with the Objects of Zonta International.

Notwithstanding these restrictions, the Zonta Club of Bunbury retains absolute discretion over decisions about allocating community funding.

I have read these conditions and I believe the content of this application does not contravene any of these guidelines.

Accountability

If the application is successful, the funds will be provided to the organisation for the purpose for which is intended. If for some reason the sponsorship project/event/program is cancelled, deferred or substantially changed, then the sponsorship money from Zonta Club of Bunbury must be refunded to the club. Successful applicants should contact the Zonta Club of Bunbury to gain approval if the project funding needs to be deferred or changed.

Funding grants will only be paid into a bank account in the name of the organisation or auspice body, or by cheque in the organisation's name. Funds will not be forwarded to third parties or vendors.

Evaluation and Acquittal

Successful applicants will be required to complete a brief Evaluation and Acquittal Form to the Zonta Club of Bunbury at the completion of their project.